



MUZAFFARPUR INSTITUTE OF TECHNOLOGY, MUZAFFARPUR

Muzaffarpur Bihar-842003 (Est. 1954)

(Under the Department of Science & Technology, Bihar)

Minutes of the First meeting of the Board of Governors held on 20.12.2017 at 11:30 a.m. (under TEQIP – III) in the Conference room of Atithi hotel Muzaffarpur.

The following members of the Board of Governors attended the meeting.

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| 1. | Shri Yogendra Prasad | Chairman, BoG |
| 2. | Dr. Anant Kumar | Director's Nominee |
| 3. | Shri Vishwajeet Choubey | Member, BoG |
| 4. | Dr. Ajay Pratap Singh | Member, BoG |
| 5. | Dr. A.K. Rai | Member, BoG |
| 6. | Smt. Priyanka Sinha | Member, BoG |
| 7. | Shri Ramendra Kumar
Nodal Officer(Finance) SPIU | Special invitee |
| 8. | Dr. J. N. Jha
Principal, MIT Muzaffarpur | Member Secretary |
| 9. | Dr. Y. N. Sharma | TEQIP-III Coordinator |

The following member was absent with prior information:

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| 1. | Dr. J. R. P. Gupta | Member, BoG |
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The Principal Cum Member Secretary extended warm welcome to all the honourable members and thanked them for taking their time out to attend the very first BoG meeting of MIT. It was explained by the Principal Cum Member Secretary why the venue was shifted from MIT to the present hotel.

The following points were discussed:

Item No. 01 Agenda No. 01: Approval of Institutional Development Plan (IDP)

Discussed and approved with the following suggestions:

- (i) To constitute a functional TEQIP-III Cell at the institute level.

- (ii) To run the TEQIP-III Cell supporting staffs need to be hire and their Qualification, Hounarium and Selection process including the Committee is to be communicated by SPIU.
- (iii) BoG authorised the Principal to hire the resource person temporarily for smooth functioning of TEQIP-III Cell till selection process is completed.

Item No. 02 Agenda No. 02: Approval of Action Plan Oct.-Dec. 2017 and Jan.-March, 2018

Discussed and approved with the following suggestions:

- (i) All work including pending if any related to TEQIP-III is to be speeded up (From January – March 2018).
- (ii) An Industry Institute Interaction Cell (IIIC) with one separate office should be developed Which includes following members:
 - a. Incaharge : One Faculty Member
 - b. Members: Two from Faculty
 - c. 05 student Volunteers

Item No. 03 Agenda No. 03: Approval of Expenditure (July-Nov, 2017) already approved by NPIU, MHRD, GOI

Approved

Item No. 04 Agenda No. 04: Approval of Procurement Plan

Discussed and approved with the following suggestions

- (i) Updating if any in procurement plan should be done through circulation preferably by 15th January, 2018
- (ii) A Purchase Committee should be constituted as per the following:
 - a. Pricipal, MIT Muzaffarpur
 - b. TEQIP-III Coordinator
 - c. Nodal Officer (Procurement)
 - d. Nodal Officer (Finance), SPIU
 - e. Nodal Officer (Finance), MIT
 - f. Two HoDs
 - g. One or Two special invitee, to be nominated by the Principal
- (iii) Procurement of Equipments/Software both for UG and PG Programmes.

Item No. 05 Agenda No. 05: Approval of Expenditure (Rs. 3,36,327/-) in Alumni Meet (26.05.2013) by the then Principal Dr. Dhrub Prasad in TEQIP-II

BoG first took the view of Nodal Officer (Finance), SPIU appointed by NPIU, MHRD, GOI after that discussed in detail and thereafter rejected/Not Approved.

Item No. 06 Agenda No. 06: Report of Activity carried out under TEQIP-III

Principal Cum Member Secretary reported activity carried out till date under TEQIP-III

- a. Student Learning Assessment (SLA) Survey
- b. Special Aptitude (Verbal & Non Verbal), Reasoning & English Classes for enhancing the employability
- c. GATE awareness workshop
- d. All training programme undergone by the faculties at different point of time

Item No. 07 Agenda No. 07: Any other item

BoG Condemned the violence carried by the students against the college administration and instructed the authorities to punish the culprits after following due process of college and thereafter immediately decided to visit the college campus to see the site of damage/violence themselves.

Meeting ended with the vote of thanks to the Chair.



Dr. Jagadanad Jha
Principal Cum Member Secretary
MIT Muzaffarpur